



[www.toulousespaceshow.eu](http://www.toulousespaceshow.eu)



**Registration Deadline : 20th January 2008**

Stands will be allocated from the date of the arrival of the exhibitors' registration forms.  
Early Registration guarantees better stand locations

**Registration Form for the Exhibition**

Please, return to: Ms Sandrine Varenne (svarenne@adhes.com)  
BCI – 71, rue des Tilleuls - 92771 BOULOGNE CEDEX - France  
Tel : +33 (0)1 41 86 49 49 Fax : +33 (0)1 46 03 86 26

EXHIBITOR	TO BE FILLED BY ORGANISER ONLY
<b>Company</b>	
<u>Surname</u> _____	<u>Date of Return</u>
<u>First Name</u> _____	<u>Exhibitor Number</u>
<u>Job Title</u> _____	<u>Stand Number</u>
<u>E-mail</u> _____	
<u>Phone</u> _____	
<u>Fax</u> _____	
<u>Address</u> _____	
<u>City</u> _____	
<u>ZIP Code</u> _____	
<u>Country</u> _____	

**REGISTRATION FEES**

<b>Bare Surface</b>	290 € per sqm (excl. VAT)	.....x 290€=.....
	<b>346.84€ (incl.VAT)</b>	
<b>Shell Scheme Stands</b>		
6 sqm: 3250 € (excl. VAT)	<b>3887€ (incl.VAT)</b>	<input type="checkbox"/>
12sqm: 5000 € (excl. VAT)	<b>5980€ (incl.VAT)</b>	<input type="checkbox"/>
18 sqm: 6500€ (excl. VAT)	<b>7774€(incl.VAT)</b>	<input type="checkbox"/>
<b>Workshop</b>	1500 € (excl. VAT) <b>1794€(incl.VAT)</b>	
	<b>Total (excl.VAT)</b>	
	<b>+ VAT (effective rate) 19.6%</b>	
	<b>Total (incl VAT)</b>	

The one-to-one business meetings is included in the price.  
 Would you like to register?  YES  NO  
 If YES, you will be received shortly information about on-line registration.  
 I wish to receive Sponsoring kit

**METHOD OF PAYMENT**

I hereby enclose a check of ..... € made out to :  
Monsieur le Régisseur des colloques du CNES, corresponding at my down payment of 60%  
(incl. VAT)of the total amount.

➔ **The balance (all taxes included) will be paid at receipt of the invoice**

I paid by bank transfer the amount of ..... € (bank fees at my expenses)  
to : Monsieur le Régisseur des colloques du CNES  
Société Générale - Toulouse Labège - France  
IBAN FR76 30003 02110 00037266596 05 - Bic Adresse SWIFT: SOGEFRPP

\*When transferring fees please indicate the name of the person concerned or invoice references

I hereby confirm that I have a copy of the general regulations of the exhibition and have duly read them. I accept all the clauses of these regulations and conditions without reservation or restriction and waive any right of action against the organizers.

Place : .....

Date : .....

Signatory's name : .....

Signatory's job title : .....

Mandatory signature from the represented firm, preceded by the phrase "read and approved".

**Mandatory company stamp of the represented firm**



Range or Products displayed at Toulouse Space Show

.....  
.....  
.....  
.....  
.....

**Please note** that if you wish to participate at the conferences, you should register on our website : [www.toulousspaceshow.eu](http://www.toulousspaceshow.eu)

The exhibition prices include :  
per 6 sqm : 1 exhibitor badge  
5 invitation cards  
4 tickets for lunches and coffee breaks  
1 trade visitor bag  
Cocktail on-site (Tuesday evening)

**ARTICLE 1.**

**ORGANISATION, PURPOSE, DATE AND DURATION**

**1.1. Organisation**

The International week on Space applications "Toulouse Space show" is organized by the CNES and Midi-Pyrénées Expansion from 22nd to 25th of April 2008.

The exhibition part within the Toulouse Space show is organized by BCI company, a subsidiary of the Euromoney Group, a limited company with capital of 140 000 euros, headquartered at 71 rue des Tilleuls 92771 Boulogne Cedex France.

**1.2. Purpose**

These regulations define the terms and conditions under which the BCI company, in its role as General Commissioner, organises and operates this exhibition. It sets forth the respective responsibilities and rights pertaining to the participant and the organiser. The participant formally undertakes to comply with these regulations.

1.3. The organiser shall set the dates, duration and place of the event.

1.4. The organiser reserves the right, at any time, to change the opening date or the duration of the event, or to opt to extend, postpone or cut short said event without rendering itself liable to the participants for compensation of any kind.

**ARTICLE 2.**

**CONTROL AND ACCEPTANCE OF ADMISSIONS**

**2.1. Admission**

An admission request signed by a person authorised to engage the responsibility of the Exhibiting company must be submitted on the official registration form provided by the Organiser for the use of that Exhibiting Company.

2.2. Receipt of this request by the Organiser implies that the Exhibiting company has read and understood these rules, and accepts them unreservedly.

2.3. The Exhibiting company's submission of its registration form also implies acceptance of all new conditions dictated by specific circumstances and which the Organiser shall be entitled to impose, including by verbal statement, upon the exhibitors, in the interests of the event.

2.4. Each admission application must be accompanied by a deposit payment equal to 60% of the global amount (incl. VAT.) This deposit shall include all of the fixed participation fees.

Following notification of the admission of the Exhibiting company, no request for termination of participation in the exhibition may be considered for whatsoever reason.

**The deposit paid shall, in any event, definitively remain the property of the Organiser.**

2.5. The value of the booking fee is set for each Exhibition by the Organiser.

2.6. The Organiser does not accept registration forms until it has examined them. At all times, the Organiser alone shall be entitled to admit or refuse entry to applicants, without being required to provide justification for its decisions.

2.7. The fact that the Organiser may have made the initial approach to the applicant Exhibitor shall not in any case be deemed by the latter party to constitute an undertaking on the part of the Organiser to guarantee its participation in the Exhibition.

2.8. Admission of the applicant Exhibitor shall not become definitive until the Organiser has issued official notification of its acceptance. From the time of such notification, admission shall then, for the applicant, be definitive and irrevocable.

2.9. Notification of refusal of admission shall also be supplied in the form of a specific document. Such a rejection shall not entitle the unsuccessful applicant Exhibitor to any compensation payment. The applicant shall not be entitled to reimbursement for any of the sums paid to the Organiser, with the exception of application set-up fees, which shall remain the property of the Organiser.

2.10. Also to be deemed null and void, even in the event where they have been accepted and despite any allocation of space, are applications from exhibitors whose business affairs are being handled or assisted, for whatsoever reason, by a representative of the law.

**ARTICLE 3.**

**OBLIGATIONS AND RIGHTS OF THE EXHIBITOR**

3.1. In accordance with Article 11.8 of the GENERAL REGULATIONS GOVERNING FAIRS AND EXHIBITIONS, approved by the Decree of 7th April 1970, signed by the Minister of Trade, all applications, once accepted, definitively and irrevocably commit the applicant, who thereupon becomes liable for the full value, including VAT, of the invoice which shall be sent to that party.

3.2. The overall value of that invoice is due, following official notification of admission, within 60 days of the invoice date (and at the latest 1 month before the exhibition opens).

All delays in payment, in accordance with Law 92.1442 of 31st December 1992 (modified), shall attract, as a penalty clause, a penalty equal to a rate of interest equal to one and a half times the legal interest rate applicable as of the due date, once an official Notice has been sent.

However, in the event of a failure to pay by the stated due dates, the organiser shall be duly entitled to consider, without the need for any specific formality, that the application has been terminated, and may use the allocated space in whatever way it deems fit.

**3.3. VAT is payable by all exhibitors, without exception or reserve, and regardless of their nationality. This is because it applies to services supplied on French soil.**

3.4. The act of signing the registration form which has been accepted commits the Exhibitor to occupying the allocated stand or space from the time the event opens, and to keep it in good order, with all necessary staff, until the Exhibition ends.

3.5. A subscription resulting from the submission of the registration form constitutes a formal enrolment and an agreement to be bound by the terms of the regulations and all additional regulations, whether in annex or extract form, published in documents of all kinds produced by the organiser. The same is true with regard to compliance with any requirements of law and order which may be stipulated by the Public Authorities, by Pierre Baudis exhibition site, and by the organiser.

**3.6. Terms and conditions of transfer or sub-letting**

It is forbidden to transfer all or any part of the allocated stand or space. However, subject to the agreement in principle of the organiser and the submission of the names of each participant, joint stands may be organised, each of which is created by a Co-ordinating Exhibitor who shall alone be jointly and severally liable in the eyes of the organiser.

3.7. In this case, the enrolment fees for each of the sub-exhibitors shall be added to the application set-up fees specified in the enrolment form.

3.8. The products and technologies presented must appear in the list of items which are authorised for exhibition, drawn up by the organiser and stated on the application form.

3.9. The organiser specifically reserves the right duly to require the removal of all non-listed products, or to expel an Exhibitor who has not received approval, without prejudice to the Contracting Party's application of the sanctions stated in Article 8 of the Exhibition rules.

3.10. Exhibitors are formally prohibited from attracting attention by shouting or by use of a microphone or sound equipment. The same applies to all advertising.

**ARTICLE 4.**

**OBLIGATIONS AND RIGHTS OF THE ORGANISER**

4.1. The organiser alone is entitled to produce the stand layout map.

4.2. The organiser may not be held responsible for small differences which may be observed between the stated dimensions and the actual dimensions of the booked area. The same shall apply to all posts which may be located on the area occupied by the stand.

4.3. The Exhibitor also reserves the right to modify, wherever it deems appropriate, the size and layout of the areas requested by the Exhibitor. No objections of this kind by exhibitors shall be deemed to be valid.

4.4. The organiser is exonerated of all responsibility with regard to general harm of any kind (including problems related to enjoyment [of facilities/services] and all commercial harm) which may be experienced by exhibitors for whatsoever reason, particularly with regard to delayed opening, premature termination of the event, closure or destruction of stands, fire or other damage, etc.

**ARTICLE 5.**

**OCCUPATION AND USE OF FACILITIES**

5.1. At the time of taking possession of the stand allocated to it, the Exhibitor shall be obliged to draw attention to any damage which there may be to the facilities placed at its disposal. This claim must be made to TOULOUSE SPACE SHOW's 2008 General Office on the day on which possession is taken; beyond this time, any repairs which need to be made will be invoiced to the Exhibitor.

**5.2. Architectural Commission**

This commission is, as part of the general aesthetics and decor plan for the exhibition specified and imposed by the organiser, responsible for considering any personal construction or installation proposal which may be made by exhibitors.

**5.3. Safety measures**

5.3.1. With regard to the installation of stands, and particularly the materials used, exhibitors are required to comply with the general safety clauses in the Exhibitor's Guide.

5.3.2. The Exhibitor is warned that a Safety Commission will check that the terms stated above are complied with, and that authorisation to open a stand may be refused by this Commission or by the organiser if this stand does not comply with the safety requirements in force. The Exhibitor must be present on its stand at the time of the visit by the Safety Commission.

**5.3.3. The organiser declines all responsibility in the event of the stand's closure by order of the Safety Commission as a result of a failure to comply with the rules in force. Following any such decision, the organiser is not required to make any reimbursement of any amount to the penalised Exhibitor.**

5.3.4. The operation of equipment, as well as the installation or distribution of objects which are likely to cause disruption or danger to other exhibitors or visitors, is prohibited.

5.3.5. All machines being demonstrated must be fitted with a safety device, particularly in the case of those with moving components, which may not be left unmonitored by the Exhibitor's representative, even if the barrier specified by the safety regulations is in place.

**5.4. Signs and posters**

No advertising signs or boards may be placed outside stands. External signs are placed by the organiser in accordance with a joint plan applicable to all exhibitors.

**5.5. Special work**

5.5.1. Representatives of stands whose installations require special work (removal of partitions, support for flooring, etc.) must declare this fact on their enrolment form, stating, as far as possible, the significance of such work.

**5.5.2. With regard to exhibitors who have opted to exhibit using unequipped floor space:** The Exhibitor is required to supply details to the organiser, at least 45 days prior to the opening of the Exhibition, enclosing all such explanations, evidence, diagrams and layout plans as shall assist the understanding of the issue in question.

**5.6. Decoration and fitting-out**

5.6.1. The Exhibitor shall perform specific decoration work on its own stand and shall do so at its own responsibility, taking account of these regulations.

5.6.2. Each Exhibitor must have completed its installation and the set-up of the technologies being exhibited and all of its equipment prior to the visit of the Safety Commission; the schedule for the Commission's visit shall be specified in the technical information supplied to the Exhibitor.

**5.7. Maintenance of stands**

5.7.1. The stand must be occupied continuously during opening hours by a competent person.

5.7.2. No exhibitor may dismantle its stand or remove any of the articles from that stand before the end of the event, even if the event is extended.

5.7.3. No-one shall be authorised to position themselves outside the area of the stands to advertise a product or technology, whether being exhibited or not.

5.7.4. All attempts to conduct surveys within the Exhibition are prohibited, except where such surveys are carried out by the Exhibitor on its own stand and are aimed entirely at its own visitors.

5.7.5. Stands must be maintained in a state of impeccable cleanliness. The cleaning of each stand must be completed before the morning on which the exhibition opens, and must be performed by the Exhibitor every day before the doors open.

**5.8. Packets and merchandise**

All packets must be carefully labelled. Arriving items shall be left at the relevant stand areas, at the risk of the recipients, **unmonitored by the Organiser.**

Exhibitors are required to guard their stand themselves until all of their merchandise has been removed in full.

**5.9. Opening hours**

The exhibition's opening hours are set by the organiser, and are specified in the technical information.

**ARTICLE 6.**

**OFFICIAL FORMALITIES**

**6.1. Catalogue**

The organiser shall benefit from the right to publish and distribute the catalogue for the event, whether for profit or free of charge. It shall be entitled to assign some or all of this right, as well as the advertising included in this catalogue.

**6.2. SOCIETY OF AUTHORS**

In the absence of an agreement between the French SOCIETY OF AUTHORS AND MUSIC COMPOSERS (SACEM) and the organiser, exhibitors will need to deal directly with SACEM if they will use music data during the presentation of their products and technologies. The Organiser declines all responsibility with regard to SACEM in this respect. However, Exhibitors are reminded that amplification of all kinds on stands is prohibited.

**6.3. INSURANCE**

BCI company bears civil liability in its capacity as the organiser of TOULOUSE SPACE SHOW. Under no circumstances shall this liability extend to damage caused by third parties to visitors or exhibitors. **The exhibitor must itself be covered by an individual civil liability insurance policy and be responsible for all damage caused to other parties either by itself or by its personnel or installations.**

The exhibitor is insured by the organiser against theft, water and fire damage, but only for the equipment and objects appearing on its enrolment form and the subscribed options. **The Exhibitor must provide its own insurance for the furnishings, equipment and products it brings to the exhibition itself. The organiser shall not be held responsible for any theft or damage which may occur outside the exhibition halls.**

The insurance cover shall cease to apply as of the time when the exhibition finally closes.

**ARTICLE 7.**

**APPLICATION OF THE REGULATIONS**

7.1. Any breach of the terms of these regulations, or of any additional regulations or any requirements governing the safety of the event, may result, at the option of the organiser alone, in the immediate expulsion (temporarily or definitively) of the Exhibitor, without any compensation or reimbursement of the sums paid and without prejudice to any further action which the organiser may take against the Exhibitor.

7.2. Such exclusion need not be subject to prior warning.

7.3. A non-exhaustive list of reasons for excluding an exhibitor includes a lack of insurance, a failure to comply with the required stand layout and arrangement, a failure to adhere to safety regulations, etc.

7.4. Compensation may potentially be payable by the Exhibitor to make good non-pecuniary or material damage resulting from these breaches as a result of the harm suffered by the Exhibition.

7.5. To this effect, the organiser shall be entitled to retain the products and equipment exhibited, as well as furnishings or decorative items belonging to the Exhibitor.

**7.6. In the event of a dispute with any exhibitor with commercial or industrial company status or not subject to the rules governing attribution of jurisdiction decreed by the French Code of Civil Procedure, the Courts to which the organiser's Head Office is subject shall alone hold jurisdiction.**

Only the French text of all Exhibition documents shall apply to all exhibitors of any kind; English versions, or versions in any other language, are supplied for the purposes of information only.

**ARTICLE 8.**

**CANCELLATION FOR EXTRAORDINARY AND UNFORESEEABLE REASONS**

In the event of force major, independent of the organiser's wishes, forcing the organiser to cancel the TOULOUSE SPACE SHOW 2008 event in full or in part (terrorist threats, floods, demonstrations, complete or partial destruction of the exhibition site, etc.), accepted registrations shall remain definitive and irrevocable, and shall not give rise to any reimbursement or reductions in their total value, and shall thus fully remain the property of the organiser. However, the organiser undertakes [in these circumstances] to reschedule TOULOUSE SPACE SHOW 2008 for a later date, under the same terms and conditions stated in the Exhibition's general regulations.